

The **Parks and Recreation Board** met Monday, January 22, 2007 at 4:30pm in the Board of Works room at City Hall.

Present at said meeting were Leon Trachtman, Mike Dana, Garnet Peck, Karen Springer and Attorney John Sorensen. Joe Payne, Pennie Ainsworth, Lee Booth, Chris Foley, Brenda Lorenz, and Cheryl Kolb represented the department. Council member Ann Hunt was also present. Absent were Park Board member Paula Woods and Council members Gil Satterly and Gerry Keen.

Leon convened the Board at 4:35 pm.

The first item on the agenda was the approval of the minutes of the December 18, 2006 meeting. Mike motioned to approve the minutes as presented. Garnet seconded the motion, and the motion carried.

**Superintendent** – Joe reported on the following:

- Noted the Council Report was included in the mailing.
- Brian submitted the Tree City USA re-certification application. This will be the City's 16<sup>th</sup> time for Tree City USA designation, and he has applied for another growth award as well.
- He attended the Redevelopment Commission meeting and has requested and received approval for the re-appropriation of \$50,000 from the Sagamore TIF district fund to do the Nighthawk Trail extension to Sagamore Ridge Apartments along Sagamore Parkway. Planning to request quotes for construction of that extension and will be doing fencing and landscaping.
- Looking for someone to be the independent contractor (Market Master) to run the Sagamore West Farmers' Market; it requires a lot of time on Wednesday afternoons and evenings.

**Assistant Superintendent** – Pennie reported on the following:

- Distributed copies of the 2007 Miracle Playground Catalog to show pictures of playground equipment from Lommel and Tapawingo Parks; six picture are in the catalog that were taken at our parks.
- Attended the IPRA annual conference that was held in Indianapolis. There were several good sessions. One of the sessions Brenda and I attended dealt with music licensing that I will cover in more detail later in the meeting.
- Global Fest will be on Saturday, September 1.
- Distributed copies of the 2006 shelter reservations for your information.

**Parks** – Lee reported on the following:

- Noted inspections are available.
- Organized and cleaned-up maintenance shop
- Preparing summer equipment and other mechanical breakdowns
- Preparing to remodel bathrooms at Happy Hollow Park
- Numerous small jobs throughout the parks.

**Recreation** – Chris reported on the following:

- The Winter/Spring brochures were mailed out the third week of December. The additional labels provided by the Wastewater department have brought in some new registrants to our programs.
- The Riverside Skating center has been a popular recreation spot. A new record attendance was set on Saturday, January 20 with an attendance of 761. The next two highest attendance figures for the ice rink have been set this skating season. The

second highest attendance was December 9 with a total of 655. The third biggest day was December 2 with an attendance of 585. The staff has worked hard to keep the ice fighting warm weather and rain. For the month of December the skating rink revenue was up approximately \$6,000 from the previous year.

- Skating lessons began last Saturday morning. Eighty-two children have enrolled in the Learn to Skate and Hockey appreciation classes. Sue added an additional class to accommodate all the children that were on the waiting list. We will need to look into starting to replace skates; they are starting to show signs of wear.

**Morton Center** – Brenda reported on the following:

- There have been 990 registrations for our winter session as of Thursday, January 18, compared to 1,009 registrations last year at this time, a decrease of 2%.

- There will be a free tax assistance again this year at Morton for those people with basic tax returns, particularly those with low and limited income, individuals with disabilities, non-English speaking non-Purdue students and elderly taxpayers on Wednesday, in February from 1 – 4:45 pm. Appointments are required. More dates may be added if there is sufficient demand.

- She attended the IPRA conference on Thursday, January 11, and attended several interesting sessions.

- Bette Goodrich's art students will be having an art show February 22 – March 15 in Rooms 106 and 108 with an opening reception from 7 – 9 pm on February 22. Everyone is welcome to attend.

- Sandie Hurd, Morton's caretaker for sixteen years is retiring. Her last day of work is Friday, January 26. We are having a party for her that day from 4 – 5:30 pm in Room 106. We will have a cake and punch. Board members are welcome to attend. The Parks Department staff, Morton's instructors, and even some students and Morton regular users have been invited.

## **Old Business**

### **Crisis Center Penguin Fling**

Joe reported that the Crisis Center annual fundraiser, the Penguin Fling would be held in Tapawingo Park on February 24 with same arrangements as last year.

## **New Business**

### **Personnel**

Joe reported that we have posted and advertised for a Park and Recreation Maintenance Technician II position. The closing for applications is this Friday, and so far we have received fifty applications. It's a position to replace Brian's old position; his responsibilities were assigned to Diane Beasley and Bob Cheever. For the next few weeks we will be having two of our maintenance crew work the 2:30 to 11 pm shift at Morton, the one Sandy is retiring from. After reviewing the applications and filling the open maintenance position we will determine how to proceed with more permanently covering the Morton caretaker duties.

### **West Lafayette School Board** – Karen reported on the following:

They will continue to receive applications until the end of the month for the Superintendent position. So far they have received ten applications and are expecting more to come in.

## **Wabash River**

Mike reported the Wabash River Enhancement Corporation will meet this Friday. Met last Friday and interviewed four planning firms, two from Midwest and Northern Illinois and two were from the East coast, Philadelphia and Boston areas. In the process of selecting a Master Planner for a Master Plan of the Wabash corridor which includes four county areas. Participants included the two mayors, K.D. Benson from the County Commissions. The process then is to receive consensus to have on going negotiations between the firm that was thought to be the preferred one and Stan Lambert to negotiate cost. Process to hire a Master Planner is moving forward.

Joe reported that he is reapplying for Transportation Enhancement funds for up to one million dollars to help us with the connection between the north end of the Wabash Heritage Trail, River Road near Williamsburg, along River Road and around the corner into Happy Hollow, and connecting to the paved portion of Trolley Line Trail. With another phase going on up to Happy Hollow School to the newly renovated bike lanes on Salisbury Street.

## **Other**

### **Dare to Bear**

Chris reported that the annual Polar Bear – Dare to Bear will be held on Friday, February 2 from 7 – 8:30 pm. Papa John's are donating pizzas. Park Board members are welcome to attend.

### **Music Agreement**

Pennie requested approval for two separate agreements, one with SESAC and the other with BMI to comply with copyright laws to avoid infringement issues. This would allow us to play music at the ice rink, pool, Morton dance classes, Global Fest and the Farmers' Market. They would be blanket agreements for the whole city. John has reviewed the agreements. SESAC is \$486 and BMI is for \$284. We currently have an agreement with ASCAP. Garnet motioned approval of the agreements. Karen seconded the motion, and the motion carried.

### **Purdue Research Park**

Joe is working with Schneider Engineering on the next part of Purdue Research Park development. Platting of three lots on the north side of Kalberer, adjacent and to the east of Trailhead Park. Working to finish that area all the way to the drainage ditch and past an extension of McClure, north, across Kalberer.

## **Purchase Orders**

### **Pay Claims**

Garnet motioned for claims to be paid. Mike seconded the motion, and the motion carried.

### **Adjourn**

Mike motioned the meeting be adjourned. Karen seconded the motion, and the motion carried. The meeting adjourned at 5:00 pm.